Managing your references with EndNote online

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Solution Specialist

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What we will cover in this 60 minute session

- What is EndNote online?
- Signing up
- Gathering references
  - Online search
  - Importing references
  - Capturing references
  - Manually adding references
- Organising references
  - Sorting and searching
  - Grouping and Sharing
  - Duplicates
- Citing references
- Manuscript Matcher
- Beyond the basics
- Where to find out more
What is EndNote online?

Web of Science

EndNote Online

PubMed.gov

British Library
Signing in

Web of Science

https://myendnoteweb.com

EndNote

Sign in

Email address

Password

Forgot password?

Sign in via your institution / Shibboleth login

Don't have an account? Sign up
A verification email will be sent to you

You will then be able to sign in
Gathering references – Online Search

Step 1
Select database or library catalog connection.

PubMed (NLM) – Select Favorites

Step 2 of 3: Connecting to PubMed MEDLINE: PubMed (NLM)

wood burners in Any Field and smoke in MeSH Terms

Found 6 results:
Retrieve 1 through 6

Step 3 of 3: Connecting to PubMed MEDLINE: PubMed (NLM)
Gathering references – Manual entry / Importing

Web of Science
Trust the difference
Gathering references – Capture

Capture New Reference

Save To: my.endnote.com

Bibliographic Fields | Optional Fields

Groups: Add or remove

Bibliographic Fields: At least one of the fields must be filled out.

Reference Type: Web Page

Author: BBC News,
Use format Last Name, First name. Enter each name on a new line.

Title: European fruit pickers shun Britain

Year: 2018

Series Editor: 

Series Title: 

Place Published: UK

Publisher: BBC News

Abstract: British farmers say they are facing a shortage of workers to pick fruit and vegetables as recruitment companies say they can’t find enough to fill vacancies.
Organising references – Searching and Sorting

The **plus sign** (+) in front of a word will return references containing that word.

The **minus sign** (-) in front of a word, used in combination with another search term, will return references that do not contain that word. This operator must be used with a search term that will return results. The minus operator is then applied to that result set. **Parentheses** (()) can be used to group search terms together.

An **asterisk** (*) is used to search for a partial term in references. This is also known as a wild-card search operator. This operator can only be appended to a word (for example, "*ology" will not work).

**Double quotes** (" ") will return references that contain the exact phrase quoted.

**Quick Search Examples**

+**dinosaur** +**bird** returns references containing both "dinosaur" and "bird"

+**dinosaur** -**bird** returns references containing "dinosaur" but not "bird"

dinosaur (+**egg** +**fossil**) returns references containing "dinosaur" or "egg" and "fossil"

**paleo** returns references containing words starting with paleo, such as paleontology, paleontologist, paleontologists

"**dinosaur egg**" returns references containing the exact phrase "dinosaur egg"
## Organising references – My Groups

![Organising references screenshot]

### Manage My Groups

<table>
<thead>
<tr>
<th>My Groups</th>
<th>Number of References</th>
<th>Share</th>
<th>Manage Sharing</th>
<th>Rename</th>
<th>Delete</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Incomplete</td>
<td>6</td>
<td>✔</td>
<td>Manage Sharing</td>
<td>Rename</td>
<td>Delete</td>
</tr>
<tr>
<td>*Pending</td>
<td>12</td>
<td>✔</td>
<td>Manage Sharing</td>
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<td>Delete</td>
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<tr>
<td>5K</td>
<td>0</td>
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<td>Rename</td>
<td>Delete</td>
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<tr>
<td>Barley</td>
<td>6</td>
<td>✔</td>
<td>Manage Sharing</td>
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<tr>
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<tr>
<td>Duplicates?</td>
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<td>Delete</td>
</tr>
<tr>
<td>Excel Import</td>
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<td>✔</td>
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<td>Rename</td>
<td>Delete</td>
</tr>
<tr>
<td>Gardening and Dementia</td>
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<td>✔</td>
<td>Manage Sharing</td>
<td>Rename</td>
<td>Delete</td>
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<tr>
<td>Infection</td>
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<td></td>
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<td>Rename</td>
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<tr>
<td>ORCID</td>
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<tr>
<td>Perovskite</td>
<td>6</td>
<td></td>
<td>Manage Sharing</td>
<td>Rename</td>
<td>Delete</td>
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<tr>
<td>Today</td>
<td>16</td>
<td></td>
<td>Manage Sharing</td>
<td>Rename</td>
<td>Delete</td>
</tr>
<tr>
<td>Trousers</td>
<td>8</td>
<td></td>
<td>Manage Sharing</td>
<td>Rename</td>
<td>Delete</td>
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<tr>
<td>WoS Fast 5k</td>
<td>134</td>
<td>✔</td>
<td>Manage Sharing</td>
<td>Rename</td>
<td>Delete</td>
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<tr>
<td>My ResearcherID Groups</td>
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<td>Delete</td>
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<tr>
<td>My Publications</td>
<td></td>
<td>✔</td>
<td>Manage Sharing</td>
<td>Rename</td>
<td>Delete</td>
</tr>
</tbody>
</table>

[New group button]
Organising references – My Groups (Sharing)

Add E-mail Addresses to 'Gardening and Dementia'

Enter e-mail addresses. Use the Enter or Return key to separate addresses.

- OR -

Select a text file with e-mail addresses separated by commas.

Choose File: No file chosen

Read only  Read & Write

Note: Attachments are not shared, regardless of access privileges.

Manage Sharing for 'Gardening and Dementia'

4 E-mail Addresses

E-mail Address  Read only  Read & Write

Add More

Note: Attachments are not shared, regardless of access privileges.

Delete All
Organising references – Other’s Groups (Shared)
Organising references - Duplicates

Find Duplicates

<table>
<thead>
<tr>
<th>Author</th>
<th>Year</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baker, M. J.</td>
<td></td>
<td>Extracting biomolecules from biological material</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Added to Library: 13 Oct 2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last Updated: 13 Oct 2016</td>
</tr>
<tr>
<td>Name, A.</td>
<td>2009</td>
<td>My thesis</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Added to Library: 13 Jan 2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last Updated: 13 Jan 2017</td>
</tr>
</tbody>
</table>

Web of Science
Trust the difference

Clarivate Analytics
On the Insert tab, the galleries include item controls that are designed to coordinate with the overall look of your document. You can use these galleries to insert tables, headers, footers, lists, cover pages, and other document building blocks. When you create pictures they also coordinate with your current document look ([Russo et al., 2018](https://doi.org/10.1055/s-0037-1615261)).

You can easily change the formatting of selected text in the document text by choosing a look for the selected text from the Quick Styles gallery on the Home tab. You can also format text directly by using the other controls on the Home tab. Most controls offer a choice of using the look from the current theme or using a format that you specify directly.

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Enter your Manuscript Details:

*Title:
Ultrasonographic investigation of the Achilles tendon in elite badminton players using color Doppler

*Abstract:
The most frequent injuries in badminton players are in the lower extremities, especially in the Achilles tendon. The game of badminton may be related to abnormal intratendinous flow in the Achilles tendon as detected by color Doppler ultrasound. To a certain extent, this blood flow might be physiological, especially when examined after match. Cohort study

Find the Best Fit Journals for your Manuscript

6 Journal Matches

<table>
<thead>
<tr>
<th>Match Score</th>
<th>JCR Impact Factor</th>
<th>Journal</th>
<th>Similar Articles</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Beyond the basics – should I use EndNote desktop?

Over 30 additional features

Our tabular comparison

<table>
<thead>
<tr>
<th>Feature</th>
<th>EndNote basic</th>
<th>EndNote X8</th>
</tr>
</thead>
<tbody>
<tr>
<td>How to get it</td>
<td>Free account</td>
<td>Free trial</td>
</tr>
<tr>
<td>Platforms</td>
<td>Web browser</td>
<td>Macintosh® Windows® Web browser iPad® app</td>
</tr>
<tr>
<td>Reference storage</td>
<td>50,000</td>
<td>Unlimited</td>
</tr>
<tr>
<td>Attachment storage</td>
<td>2 GB</td>
<td>Unlimited</td>
</tr>
<tr>
<td>Full Library sharing</td>
<td></td>
<td>with 100 users</td>
</tr>
<tr>
<td>Private group sharing</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Shared Library Activity Feed</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Recently Added group</td>
<td>✔️</td>
<td>✔️</td>
</tr>
</tbody>
</table>

No Internet connection needed

What Are You Missing by Using Only EndNote Basic?
Beyond the basics – should I use EndNote desktop?

Main additional desktop features:-
Import PDF
Find Full Text
Find Reference Updates
Smart Groups
Combined Groups
PDF Annotation
Customisation
Edit Connection
Edit Filters
Edit Styles
Term Lists

Online plus:-
PDF Annotation

Sync/Share

On Windows or Mac
On iPad

Online
Beyond the basics – should I use EndNote desktop?

Many more Group features to help organise your collection.
Beyond the basics – should I use EndNote desktop?

The interface can be customised to display the information you need.
Beyond the basics – should I use EndNote desktop?

PDF Import and Search tools, PDF viewer with annotation tools.
Beyond the basics – should I use EndNote desktop?

Style, Filter and Connection editor. Reference type/field customisation.
Where to find out more

Our Quick Reference Guide

EndNote X8
Research Smarter.

EndNote: EndNote Online
Information on using EndNote, with links to resources.

EndNote Basic or EndNote Online?

EndNote and EndNote Online

EndNote is a reference management solution with both a desktop and online component. When used online, it may be called "EndNote online." EndNote X8 users can synchronize their online library with other EndNote X7 or X6 users. Their online library can contain an unlimited number of references.

Our training LibGuides